



Course guide

Fundamentals of Project Management

Course outline

New to project management?

This two day course will instruct you on the most important project management skills and techniques. You will be able to gain experience of applying these techniques ensuring that you hit the ground running in managing effective projects or working in a project team.

Priced from £695

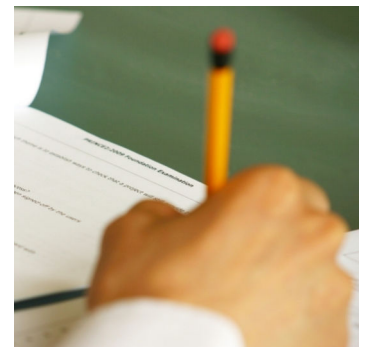
Check our website for any offers or phone us to get the best possible price

This practical two day course includes:

- Instructor led tuition from an experienced project manager and trainer
- Small focused class in our great venue in Charterhouse Square, London
- Practical individual and group exercises to help you to apply what you learn
- A KnowledgeTrain delegate pack of course notes, case study and exercises
- Free Project management templates CD
- Refreshments
- Certificate of training course attendance

Where and when?

London: 12 Dec, 13 Feb, 19 Mar, 30 Apr, 07 Jun, 06 Aug, 17 Sep, 15 Oct



Course detail

This course covers several topics and will help you achieve the following outcomes:

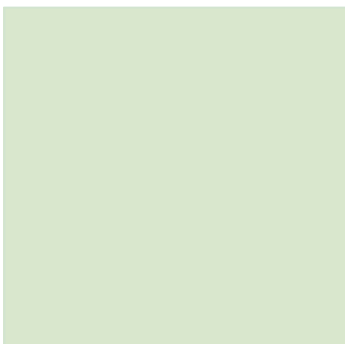
- You'll become familiar with common terminology
- You'll learn how projects are managed and how they relate to business as usual activities
- You'll learn what a project manager does and why
- You'll learn to appreciate the importance of adequate planning
- You'll learn a what business case is and why a project must always have one
- You'll learn how to establish a formalized procurement process
- You'll learn the importance of identifying and managing stakeholders
- You'll learn to establish vision and direction, to align others to a common purpose
- You'll learn essential techniques such as configuration management, critical path analysis
- You'll learn to perform effective scheduling using Gantt charts
- You'll learn to plan the communications required to keep all stakeholders informed
- You will learn the best way to manage change without jeopardizing your project
- You'll learn some key risk management techniques to help you avoid failure
- You'll learn how to improve your project management practices in future

How does this course differ from our one day Introduction to Project Management course?

The extra day provided as part of this two day course provides the opportunity to cover more topics in more detail. The extra time also means that delegates get the opportunity to discuss common problems and ways of dealing with them.

Questions?

Call our training advisors on [0207 148 5985](tel:02071485985) with any questions you have. You can make a booking over the telephone, online at our website, or by filling in a booking form and sending to bookings@knowledgetrain.co.uk



Contact Knowledge Train

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